

A regular meeting of Council was held on Monday, August 2, 2010, at 7:00 p.m. in the Community Centre, Trinity.

Members Present: Mayor Jim Miller
Deputy Mayor Scott Goldsworthy
Councillor Joan Kane
Councillor Ian White
Councillor Doug Ballett
Town Clerk/Manager Linda Sweet
Water & Sewer Operator Glen Vokey

Delegates: Chief Reg Johnson

Visitors: George Hayter

Meeting called to order at 7:00 p.m.

Resolution 2010-08-73: was made by Councillor Kane to adopt the minutes of July 5, 2010, it was seconded by Deputy Mayor Goldsworthy. All in agreement, resolution carried.

Business Arising from Minutes:

Mayor Miller informed Council that McInnes Cooper on Council's behalf sent a letter to SMP Ventures Ltd. requesting cleanup of the former shipyard by August 31, 2010, and to date we have not had any response.

Town Clerk/Manager informed Council that we have received the number of properties per community to determine the fire protection fees. Mayor Miller and the Town Clerk/Manager will review and bring back recommendations to the next regular meeting.

Mayor Miller informed Council that if any Councillor was interested in attending the MNL Conference in St. John's from October 6 to 9, 2010, they should contact the Town Clerk/Manager so she can make arrangements.

Mayor Miller informed Council that we received two tenders for Garbage Collection starting September 2010 to August 2011. Mayor Miller opened both tenders; one from Sweet Lumber Enterprises Ltd. for \$20,000.00 and one from Heritage Windows & Doors for \$20,340.00.

Resolution 2010-08-74: was made by Deputy Mayor Goldsworthy to accept the lowest tender from Sweet Lumber Enterprises Ltd., it was seconded by Councillor Ballett. All in agreement, resolution carried.

Mayor Miller informed Council that the Regional Waste Management Committee interviewed six applicants and Sarah Morgan was the successful candidate. He explained that she will begin work on August 9, 2010, and will be working out of the Town Office in Bonavista. He went on to say that her position is for one year with the possibility of an extension.

Fire Department

Fire Chief Johnson asked if Council has considered their request to apply for funding under the 90/10 agreement to get 3 new Survival Packs and 2 new Bunker Suits. **Resolution 2010-08-75:** was made by Deputy Mayor Goldsworthy to apply under the 90/10 agreement for 3 new Survival Packs and 2 new Bunker Suits with the Town's cost share being \$770.00, it was seconded by Councillor White. All in agreement, resolution carried.

Fire Chief Johnson informed Council that the clutch on the fire truck was still not working properly and should be looked at so further damage would not be incurred. Fire Chief Johnson agreed to talk to Chard's Automotive and find out if it can be fixed.

Heritage Committee

Town Clerk/Manager informed Council that we did not receive any objections to the subdivision at 16 Clinch's Lane. **Resolution 2010-08-76:** was made by Deputy Mayor Goldsworthy to approve the subdivision at 16 Clinch's Lane, it was seconded by Councillor Ballett. All in agreement, resolution carried.

A request from the Twine Loft to apply for a lounge licence was tabled. A discussion took place regarding the time this establishment would be closing as it is in a residential area and also the change in the business tax rate. Mayor Miller explained that the applicant has already stated in the request that closing time would be 11:00 p.m. and the Town Clerk/Manager would see that the correct business tax would be applied to the business. **Resolution 2010-08-77:** was made by Councillor Ballett to approve in principle the lounge licence with the stipulation that the establishments closing time be 11:00 p.m., it was seconded by Councillor White. All in agreement, resolution carried.

Town Clerk/Manager explained that Atlantic Adventures is requesting to erect a fence in front of the wharf at the water front due to safety issues. She explained that people are driving vehicles onto the wharf and the owner explained that they could be liable if something happened. Council approved the request to erect a fence in front of the wharf.

A request from 35 West Street to subdivide land was tabled. **Resolution 2010-08-78:** was made by Councillor Kane to approve in principle the subdivision of land at 35 West Street giving the public 30 days notice for any objections, it was seconded by Councillor Ballett. All in agreement, resolution carried.

43 High Street has requested a 10% variance on the approved residential subdivision lot. **Resolution 2010-08-79:** was made by Councillor Kane to approve the 10% variance on the residential lot at 43 High Street, it was seconded by Councillor Ballett. All in agreement, resolution carried.

Incoming Correspondence

a) Dept. of Health and Community Services Re: Age-Friendly grant denied. July 12/10 - File

- b) Dept. of Municipal Affairs Re: Municipal Long Service Awards. July 16/10 - File
- c) Cabot Loop Regional Games Re: Donation request. July 16/10 - Town Clerk/Manager informed Council that we will be hosting the outdoor volley ball tournament in September and suggested instead of giving a monetary donation we could supply water and healthy snacks. Council agreed to provide the water and food for the tournament.
- d) Copy of a letter McInnes Cooper sent to SMP Ventures on the Town's behalf. July 16/10 - Mayor Miller explained that we have not received any response to date.
- e) Dept. of Tourism Re: Approval of the Community Recreation Development Grant \$1,265.00. July 16/10 - Deposited
- f) Dept. of Municipal Affairs Re: Canada-NF Building Canada Fund-Communities Component. July 19/10 - File
- g) Dept. of Municipal Affairs Re: Changes to Prime Agreement between the Client and the Engineer. July 19/10 - File
- h) Request from 43 High Street for a 10% variance to the subdivision of land. July 20/10 - Dealt with under the Heritage Committee.
- i) Trinity Historical Society Re: Request to sponsor a hole at the 6th Annual Golf Tournament. July 20/10 - Mayor Miller declared a conflict of interest as he is an employee of the Trinity Historical Society. **Resolution 2010-08-80:** was made by Deputy Mayor Goldsworthy to approve a \$250.00 donation to the 6th Annual Golf Tournament, it was seconded by Councillor Ballett. All in agreement, resolution carried.
- j) Canadian Heritage Re: Final Report approved. July 21/10 - File
- k) Scott Bungay Re: Purchasing M-Tech Firefighter Tactical Rescue Knives. July 21/10 - File
- l) Dept. of Fire & Emergency Services Re: Approval to hold fireworks on August 22. July 21/10 - File
- m) Gov't Services Centre Re: Approval to erect sign's for the Festival weekend. July 21/10 - File
- n) Wooden Boat Museum Re: Punt Framing Workshop on August 7 and 21 and a Punt Planking Workshop on August 14 and 28. July 21/10 - File
- o) WHSCC Re: Changes to simplify annual contractor reporting. Aug. 26/10 - File
- p) Dept. of Gov't Services Re: Proposed Vacation Home for 53 High Street. July 26/10 - File
- q) Dept. of Gov't Services Re: Proposed Vacation Home for 48 High Street. July 26/10 - File
- r) Dept. of Municipal Affairs Re: Signed Gas Tax Agreement. July 26/10 - File
- s) Ted Walsh, CBCL Re: Study on Pathogen Inactivation in Drinking Water Systems in NL. July 27/10 - To be filled out by Water & Sewer Operator.
- t) Children's Wish Foundation Re: Run the Rock 2010. July 29/10 - Bring back to the next meeting.

Outgoing Correspondence

- Letter of approval to build as 12 x 12 extension at Church Road. - File
- Letter of approval in principle to allow 16 Clinch's Lane to be subdivided. - File
- Letter of approval to allow 14 Clinch's Lane to operate as a vacation home. - File
- Letter of approval to allow 43 High Street to be subdivided with conditions. - File
- Letter to 2 Stoneman's Lane as a building lot. - File
- Letter of approval to install a safety railing on the waterside of the Twine Loft. - File
- Letter of approval to hold a liquor licence for the Twine Loft dining facility on condition all other approvals are granted. - File

- Letter of approval to move excess fill from 79 & 81 Main Road to level property at 1 West Street. - File
- Final Report to Canadian Heritage for Canada Day. - File
- Application to erect signs for the Festival weekend. - File
- Application to display Fireworks on August 22. - File
- Application to the Dept. of Forestry to burn debris by the Fire Dept. - Fire Department

Total Invoices Needing Approval in the Operating Account from July 5 to 30, 2010
\$18,076.04

Income for Operating Account from July 5 to 30, 2010 \$ 17,491.98

Resolution 2010-08-81: was made by Deputy Mayor Goldsworthy to pay the outstanding invoices in the operating account and accept the income as presented, seconded by Councillor White. All in agreement, resolution carried.

Finances:	Operation Account., July 30, 2010	\$97,518.44
	Gas Tax from previous year, July 30, 2010	\$3,608.68
	Trinity Festival Committee July 30, 2010	\$3,891.28
	Community Recreation Grant July 30, 2010	\$10,399.49
	Community Recreation Development Grant July 30, 2010	\$973.40
	Festival Committee & Fire Department July 30, 2010	\$125.00

Resolution 2010-08-82: was made by Councillor Kane to accept the finances as presented, it was seconded by Deputy Mayor Goldsworthy. All in agreement, resolution carried.

Mayor Miller asked the Town Clerk/Manager to check with John Vivian regarding advise on what needed to be done with the Gun Hill trail as some of the Community Recreation Grant will be put into upgrading the trail.

General/New Business:

Mayor Miller explained we will need to tender our snow clearing for the upcoming winter. A discussion took place regarding hourly rates or a contracted price and the time frame one year or two years. Council decided to post a yearly contracted tender. Town Clerk/Manager to advertise and close the tenders prior to the next meeting.

Mayor Miller informed Council that Human Resources Labour and Employment has a new program (Job Skills/Essential Workplace Skills Program) whereby an application can be made for training and they will pay up to \$5,000.00. He went on to explain that this would be an opportunity to apply and seek funding to hire a person and train them in to be a fill in for the Town Clerk/Manager while she is on holidays, workshops, etc. **Resolution 2010-08-83:** was made by Councillor Ballett to apply for the Job Skills/Essential Workplace Skills Program to hire a person to be a fill in for the Town Clerk/Manager, it was seconded by Councillor White. All in agreement, resolution carried.

Mayor Miller informed Council that a draft copy of the 2009 Audit was included in their packages and if everything was in order it would need to be adopted. **Resolution 2010-08-84:**

was made by Councillor Kane to adopt the 2009 Audit as presented, it was seconded by Deputy Mayor Goldsworthy. All in agreement, resolution carried.

Councillor Ballett questioned why the road work in Trinity does not go out on tenders. He explained that he was questioned by a resident of the community. Mayor Miller explained that anything that does not exceed the required tendering act does not have to be tendered.

Town Clerk/Manager explained that if we require fill to be hauled for road work than we need a contractor that has an approved Quarry Permit and the only one that is on file at the Town Office is from Bayview Equipment and that is why Bayview Equipment does the road and repair work for the Town.

Councillor White asked if the Town Clerk/Manager could be trained to maintain the Town's website. Mayor Miller explained that Tineke Gow maintain's the website and maintaining a website will require a lot of extra work and time commitment from the Town Clerk/Manager that is unnecessary when we are receiving this service free from Ms. Gow. He went on to say that if anything needed to be updated or added then Council should review the site and send any changes to the office so they can be forwarded to Ms. Gow.

Town Clerk/Manager explained that Ms. Gow is very timely with making changes and additions to the site and anything that is not added is because it has not been sent to her.

The next regular meeting of Council will be September 13, 2010 at 7:00 p.m. in the Community Centre, Trinity.

Resolution 2010-08-84: was made by Councillor Ballett to adjourn the meeting at 8:10 p.m., it was seconded by Deputy Mayor Goldsworthy. All in agreement, resolution carried.

Mayor

Town Clerk/Manager

Time and Place of Next Regular Meeting.